



Republic of the Philippines
Department of Education
Region X
DIVISION OF CAGAYAN DE ORO CITY

Fr. William F. Masterson, S.J. Avenue,
Brgy. Upper Balulang, Cagayan de Oro City, 9000 Philippines



CAGAYAN DE ORO CITY

RELEASED

DATE: SEP 2 2019

BY: [Signature]

Division Memorandum No. COA, s. 2019

CORRIGENDUM RE: Two (2) Day Orientation Workshop on the Preparation of the 2020 Budget Execution Documents (BEDs) and School Operating Budget (SOB) / Financial Reports

TO : ASDS/Chief – CID & SGOD
Accountant III
Administrative Officer V - Budget
Administrative Officer IV – Supply Officer
Elementary/Secondary School Heads/In-Charge
Administrative Assistant II/III – Accounting Unit
Administrative Assistant I – Budget Unit

DATE : September 2, 2019

1. The Schools are hereby informed of the Corrigendum on the conduct of **Two (2) Day Orientation Workshop on the Preparation of the 2020 Budget Execution Documents (BEDs) and School Operating Budget(SOB) / Financial Reports.**
2. The following are the changes and additional information of the Orientation Workshop to be conducted.
 - **Second Batch** of the Orientation Workshop **will be postponed** on **September 23-24, 2019.**
 - Schools are required to bring One (1) laptop, extension wire and pocket Wi-Fi if available.
3. All Technical Working Group/Facilitator/Secretariat are required to have a briefing on September 6, 2019, 3:00pm at Accounting Office.
4. Enclosed is the list of the Technical Working Group/Facilitator/Secretariat.
5. For dissemination and compliance.


JONATHAN S. DELA PEÑA, Ph.D., CESO V
Schools Division Superintendent *PSV*



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COMMITTEE	
Arnel A. Calubag, CPA – Accountant III	Chairman
Romiel S. Vallente – Budget Officer/AO V	Co-Chairman
Laverne L. Mercado – Supply Officer / AO IV	Co-Chairman
Donnacelle F. Ernacio – ADAS III	TWG/ Facilitator
Lloyd Michael D. Samodal – ADAS III	TWG/ Facilitator
Lorena L. Dalauta – ADAS III	TWG/ Facilitator
Rowena B. Calfoforo – ADAS III	TWG/ Facilitator
Nanneth A. Largo – ADAS III	TWG/Secretariat
Ma. Cristina M. Ong – ADAS III	TWG/Secretariat
Marion V. Bedrejo – ADAS III	TWG/Secretariat
Mary Jane C. Borja – ADAS III	TWG/Secretariat
Ryam Fil T. Bahian – ADAS III	TWG/Secretariat
Julie Ann B. Gocela – ADAS III	TWG
Josette B. Lanzaderas – ADAS III	TWG
Sonny Boy O. Gabo – ADAS III	TWG
Catherine E. Patungcal – ADAS III	TWG
Maria Fe A. Balmoria – ADAS III	TWG